

Check In



To enter the building, enter the dark metal door on the street. Take a few steps up and you will find the lockboxes to your left.



Your lockbox is labeled with your apartment number and can be unlocked by sliding the plastic cover up, entering the code, and pressing the arrow button downward.



Inside the lockbox, you'll find the green key for your apartment and for the main entrance a key and grey buzzer. Hold the buzzer near the intercom's card reader to unlock the main entrance, which locks automatically.

Check Out



As a gentle reminder, checkout time is by 11:00. When leaving, make sure all electronics and boiler are turned off and please place the keys back in the lockbox, shuffle the combination, and ensure the lid is securely closed.